

Lakeview SSA 27

Streetscape Committee Meeting Minutes

January 23, 2020, 8:30 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Paul Leamon, Matt Lederer, Luis Monje (via phone), Chuck Stewart, Doug Zylstra (via phone)

Absent: None

Staff: Nicole McLellan

Guests: None

Call to Order

Matt Lederer called the meeting to order at 8:33 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Paul Leamon motioned to approve the minutes from the Streetscape Committee meeting on December 18, 2019, seconded by Chuck Stewart; motion carries.

Streetscape Enhancements

- **2019 Holiday Decor Feedback:** Nicole McLellan provided an overview of the 2019 holiday decorations, which included a red and silver color scheme, 350 8-12" ornaments, 4800 LED lights, 133 street poles decorated with 6" velvet trim, large bows and extra thick green balsam, and a community tree and menorah. Nicole McLellan asked for any feedback or proposed changes, and the Committee agreed the decor met their expectations. Nicole McLellan also reminded the Committee that the electrical outlets on Lincoln could be used for additional lighting, and confirmed she would reach out to vendors for proposals on ideas for holiday and streetscape decor. Doug Zylstra asked if all polls in SSA 27 had outlets, and Nicole McLellan confirmed that she is only aware of outlets on the pedestrian polls on Lincoln Avenue near Paulina Station. Paul Leamon added that the community menorah seemed small in comparison to the large community tree, and asked if SSA funds could be used to subsidize a new larger community menorah. Nicole McLellan confirmed the current menorah is owned by the Chabad of West Lakeview, so she will consider budget allocation and get in touch with them for further discussion.
- **Compact Sidewalk Seating Areas:** Nicole McLellan informed the Committee that she is confirming placement of curbies with Starbucks (3356 N Lincoln Ave) and Car Care Specialist (2909 N. Lincoln) while also pursuing the proper permitting through the city and corresponding Aldermanic offices. Paul Leamon inquired on the final color decision, and Nicole McLellan confirmed the Commission voted at the January 9, 2020 Commission Meeting to order the curbies in RAL 5015 sky blue. Matt Lederer asked Nicole McLellan to get a recommendation from PORT urbanism on how to brand the curbies so that onlookers are aware these are subsidized by the Lakeview Chamber and SSA 27 and bring this update to the February 13, 2019 Streetscape Committee meeting.
- **People Spot Transition Plan:** Nicole McLellan updated the Committee that they expect to receive one additional bid for "The Wave" People Spot. In the meantime, Nicole McLellan is reaching out to the Aldermen and DPD to introduce an ordinance authorizing the People Spot donation from SSA 27 to Friends of Lakeview. Luis Monje inquired whether a price had been set

for “The Wave,” and Nicole McLellan responded that there is no exact price but she did inform all bidders of the suggested amount identified by the Commission. Paul Leamon asked if Heritage Bicycles still plans to bid on “The Cafe” People pot, and Nicole McLellan confirmed yes. Matt Lederer inquired if any potential funds from People Spot sale would be allocated to the 2021 budget, and Nicole McLellan informed the Committee that SSA 27 is unable to accept funds, thus the People Spots would be donated to Friends of Lakeview and funds would go to the FOL account.

Streetscape Maintenance

- **2020-2021 Landscaping Proposals:** Nicole McLellan presented four proposals received from the following landscaping companies:
 - BrightView
 - Christy Webber & Company
 - Landscape Concepts Management
 - MOORE Landscapes
- The Committee agreed to move forward on interviews with Account Managers from BrightView, MOORE Landscapes, and Landscape Concepts Management (contingent on a reduction in price) at the February 27 Streetscape Committee Meeting.
- **Big Belly Relocations:** Following the vote at the December 18, 2019 Streetscape Committee meeting to relocate three BigBelly compactors, Nicole McLellan is working to update the public way use permits to reflect the new address. Once complete, BigBelly vendor Rico Computers Enterprises, Inc. will complete the relocation. Luis Monje noted that any relevant businesses should receive advance notice of the relocations. Committee members agreed that in case any relocations result in unaddressed litter needs, the Committee can reassess BigBelly use, additions, and locations later in 2020.

New Business

There was no new business.

Announcements

The Committee thanked Luis Monje, Chuck Stewart, and Doug Zylstra for their contribution to the Streetscape Committee. Chuck Stewart announced that he is interested to remain on the Streetscape Committee as a member of the public.

Adjourn

Chuck Stewart motioned to adjourn the meeting, seconded by Paul Leamon; meeting adjourned at 9:17 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

February 27, 2020, 8:30 AM

Lakeview Chamber of Commerce, 1409 W. Addison St., Chicago, IL 60613

Present: Matt Lederer, James Miller, Luis Monje, Chuck Stewart

Absent: Paul Leamon

Staff: Nicole McLellan

Guests: Jacob Blum, Robert Bradley, Glenn Broadfield, Paul Church, Ned Fleming

Call to Order

Matt Lederer called the meeting to order at 8:32 AM.

Public Comment

Nicole McLellan noted that representatives from three organizations would be at the meeting in order to interview for the SSA 27 2020-2021 landscaping contract.

Reading and Approval of Minutes

Chuck Stewart motioned to approve the minutes from the Streetscape Committee meeting on January 23, 2020, seconded by Luis Monje; motion carries.

Streetscape Maintenance

- **2020-2021 Landscaping Proposals Interviews:** The Streetscape Committee interviewed the below individuals regarding the proposals they submitted in response to the SSA 27 2020-2021 Landscaping Request for Proposals.
 - a. 8:35am - 8:50am: Jacob Blum, Account Manager, BrightView & x Name, Landscape Designer, BrightView
 - b. 8:50am-9:05am: Paul Church, Account Manager, Landscape Concepts Management & Ned Fleming, Senior Account Manager, Landscape Concepts Management
 - c. 9:05am-9:20am: Glenn Broadfield, Account Executive, Moore Landscapes
- Streetscape Committee members discussed each organization's proposal and qualifications. Chuck Stewart motioned to recommend BrightView's proposal for 2020-2021 landscaping services totaling \$53,840 per year (pending a thorough review of references) to the SSA 27 Commission, seconded by James Miller; motion carries.

New Business

Nicole McLellan informed the Committee that she received a bid for "The Wave" People Spot from the Uptown Chamber of Commerce.

Announcements

There were no announcements.

Adjourn

Chuck Stewart motioned to adjourn the meeting, seconded by Luis Monje; meeting adjourned at 9:44 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

May 28, 2020, 8:30 AM

Virtual Meeting via Zoom Conferencing

Present: Matt Lederer, James Miller, Luis Monje, Chuck Stewart

Absent: None

Staff: Nicole McLellan

Guests: None

Call to Order

Matt Lederer called the meeting to order at 8:35 AM and performed a roll call to confirm attendance for the record.

Public Comment

There was no public comment.

Streetscape Enhancements

- **Lincoln Hub:** Nicole McLellan informed the Committee that SSA 27 is planning to perform a gentle pressure washing at Lincoln Hub.
- **People Spots:** Nicole McLellan informed the Committee that this initiative is currently on hold while SSA 27 waits for the Department of Planning & Development to advise on how to move forward.

Streetscape Maintenance

- **Public Sanitation:** Nicole McLellan presented two proposals for sanitation of high-touch items throughout the SSA 27 boundaries. Matt Lederer inquired about specifics of how the disinfectant functions, and James Miller noted that he is in favor of the initiative and that SSA 27 should garner press, if it moves forward. Luis Monje inquired if the vendors would offer revised estimates for the sanitation of less items, and Nicole McLellan noted that the estimate is based on the size of SSA 27, rather than numbers of items to be sanitized. Matt Lederer added that SSA 27 should get quotes for cleaning the area beneath the Victor Stanley trash cans. Chuck Stewart motioned to recommend performing a sanitation of high-touch items in SSA 27 boundaries, seconded by Matt Lederer; motion carries.
- **Power washing:** Nicole McLellan presented a proposal from Pressure Washing Systems for a comprehensive power washing of the entire SSA 27 boundaries. The Committee agreed that this would create a clean and attractive environment, if there is an available budget. Chuck Stewart motioned to recommend power washing of SSA 27 pending budget availability, seconded by James Miller; motion carries.
- **BigBelly Relocations:** Nicole McLellan provided the Committee with an update on the previously approved BigBelly relocations, and explained that due to the age of the BigBellies, re-anchoring might not be possible if relocations are made. Luis Monje stressed that BigBellies should be located in key pedestrian areas because businesses are responsible for providing trash receptacles outside of their locations, and that this issue should be revisited. Matt Lederer motioned to table this topic until the next Streetscape Committee meeting, seconded by James Miller; motion carries.

New Business

Nicole McLellan informed the Committee that the installation of curbies has been delayed to late August.

Announcements

There were no announcements.

Adjourn

James Miller motioned to adjourn the meeting, seconded by Chuck Stewart; meeting adjourned at 9:21 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

June 25, 2020, 8:30 AM

Virtual Meeting via Zoom Conferencing

Present: Matt Lederer, James Miller, Luis Monje, Chuck Stewart

Absent: None

Staff: Bennett Berman, Nicole McLellan

Guests: None

Call to Order

Matt Lederer called the meeting to order at 8:33 AM and performed a roll call to confirm attendance for the record.

Public Comment

There was no public comment.

Reading and Approval of Minutes

James Miller motioned to approve the minutes from the Streetscape Committee meeting on May 28, 2020, seconded by Luis Monje; motion carries.

Streetscape Enhancements

- **Lincoln Hub:** Nicole McLellan informed the Committee that SSA 27 is planning to perform a light pressure washing at Lincoln Hub, and will forgo paint touch ups due to the upcoming reconstruction of Lincoln Hub in 2021.
- **People Spots:** Nicole McLellan updated the Committee that DPD confirmed SSA 27 can move forward the donation and sale of the two People Spots, and a City Ordinance is no longer required. Luis Monje asked if there will be any potential hindrances, and Nicole McLellan confirmed DPD provided their approval.
- **Curbies:** Nicole McLellan provided an update that the curby install date has been delayed to late August, and presented the final shop drawings for the curbies. Matt Lederer inquired if SSA 27 has a future budget for a similar seating project, and Nicole McLellan confirmed that SSA 27 allocated \$45,000 for curbies in 2021 and \$10,000 for a new seating initiative. Nicole McLellan added that the Committee can explore past seating elements or a custom design for the new seating initiative.
- **Holiday Decorations:** The Streetscape Committee reviewed 2019 holiday decor and Nicole McLellan confirmed she will use this feedback in issuing the 2020 holiday decor RFP. Nicole McLellan informed the Committee that SSA 27 has allocated \$50,000 for holiday decor, and the increased budget from 2019 will help support lighting elements near Paulina Station. Luis Monje stated that the scale of street decorations are important and SSA 27 should consider alternative methods for lighting solutions, including light pole outlets and coordinating electricity with shop owners. Luis Monje added that holiday programming should be considered, and Nicole McLellan confirmed that holiday programming will be on the agenda for the July 23 Streetscape Committee meeting.

Streetscape Maintenance

- **Public Sanitation:** Nicole McLellan updated the Committee that the Commission approved the Committee's recommendation to conduct a high-touch sanitation with Bartlett Tree Experts. James Miller and Matt Lederer noted that this initiative should be publicized.
- **Power Washing:** Nicole McLellan returned to the idea of performing an SSA 27 power washing, and recommended holding off on this initiative until later in 2020. Luis Monje inquired if SSA 27 has priority budget items and Matt Lederer confirmed expenses have been categorized as core, auxiliary, or discretionary. Matt Lederer added that although power washing provides a great visual effect, it is a high cost.
- **Victor Stanley Receptacles:** The Streetscape Committee returned to the previous conversation of washing the Victor Stanley receptacles. Matt Lederer clarified that there is a need for the removal of litter that accumulates between the internal can and external wire basket, and Nicole McLellan confirmed she will explore quotes for this work.
- **Big Belly Relocations:** The Streetscape Committee returned to the previous conversation of relocating BigBellies, and Nicole McLellan noted that relocations would be challenging due to the age of the BigBellies, and inquired whether the placement of new receptacles at high-traffic areas would be a helpful solution. Luis Monje noted that all businesses are responsible for their own trash, and added that SSA 27 should notify businesses to take responsibility for their waste management. Matt Lederer agreed, and Chuck Stewart noted that SSA 27 could send an email reminder about waste management. Luis Monje added that the BigBellies could be re-anchored with a new type of external bolts, and Nicole McLellan confirmed she would reach out to the vendor about this.

New Business

- **Art Rotation:** Luis Monje noted that the Committee should soon discuss sculptures in the streetscape, and the addition of new pieces to SSA 27. Nicole McLellan confirmed she will add this item to the agenda for a future meeting. Nicole McLellan also provided an update that four murals at Ashland East and West Plazas are anticipated to be completed by the end of August. Chuck Stewart inquired about the Bear Champ mural covered at Paulina Station, and Nicole McLellan confirmed that staff have been in touch with the artist JC Rivera about the re-execution of this mural.

Announcements

There were no announcements.

Adjourn

Luis Monje motioned to adjourn the meeting, seconded by Chuck Stewart; meeting adjourned at 9:23 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

July 23, 2020, 8:30 AM

Virtual Meeting via Zoom Conferencing

Present: Matt Lederer, James Miller, Luis Monje, Chuck Stewart

Absent: None

Staff: Dillon Goodson, Carisa Marconet, Nicole McLellan

Guests: None

Call to Order

Matt Lederer called the meeting to order at 8:32 AM and performed a roll call to confirm attendance for the record.

Chuck Stewart joined the meeting at 8:33 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

James Miller motioned to approve the minutes from the Streetscape Committee meeting on June 25, 2020, seconded by Matt Lederer; motion carries.

Streetscape Enhancements

- **Holiday Programming:** Carisa Marconet provided an overview of ideas for 2020 holiday programming, including options for both virtual and in-person programming: Cocktail Crawl Kits; Hot Chocolate Kits; Advent Calendars; holiday bingo cards featuring businesses; other. Matt Lederer provided information on programming ideas from the Streetscape Committee, including a holiday parade and holiday gift baskets, which would feature items from SSA 27 businesses and could be purchased as holiday gifts. Luis Monje also inquired about the 2020 Tree Lighting Ceremony, and ideas for programming, such as having holiday characters and carolers, crafts, and ornament kits.
- **Holiday Decorations RFP Review:** Matt Lederer stated that following review of the three holiday decor proposals, he felt these did not achieve the Committee's vision. Matt Lederer specified that proposals should include attention grabbing devices, such as themes, photo opportunities, and increased lighting elements, and the holiday decor budget could be increased to accommodate this. James Miller added that event staging companies could be used to achieve this effect. Luis Monje inquired about location of electrical outlets and Nicole McLellan confirmed there are outlets on the street poles by Paulina Station. Dillon Goodson added that he encourages the idea of using decor to create foot traffic during the holiday season. Nicole McLellan confirmed she would bring this information to vendors and explore additional vendors. Matt Lederer and Luis Monje confirmed they will make themselves available for holiday decor vendor meetings.
- **People Spots:** Nicole McLellan informed the Committee that an ordinance to approve the sale of People Spots has been introduced to City Council and she expects this will pass at the next City Council meeting. Matt Lederer inquired how the transaction will proceed, and Nicole McLellan confirmed that the purchasers will make payment to City of Chicago, and the funds will be distributed back to SSA 27 in their 2021 budget.

- **Curbies:** Nicole McLellan updated the Committee that curbies will be installed in August, but expressed uncertainty whether the curbies could be anchored to the bricklay at the 3356 N Lincoln location. Nicole McLellan noted that the install vendor BrightView will confirm feasibility, but recommended discussing backup sites. Nicole McLellan suggested Reverb or Loba Pastry & Coffee could work well, and Matt Lederer and Luis Monje agreed that the site at 3356 N Lincoln would better display the curbies, and recommended reaching out to the 47th Ward Alderman and CDOT. Luis Monje suggested exploring the location outside of Sine Qua Non, as the bump out would also create a great display for the curbies. Nicole McLellan confirmed she would reach out to all stakeholders, and work with PORT Architecture to measure the alternative location.
- **Street Furniture Replacements:** Nicole McLellan confirmed there is \$10,000 allocated to street furniture replacements in 2020, and provided an overview of items needing replacement. The Streetscape Committee recommended using the budget for bike rack replacements, and inquired about pricing. Nicole McLellan confirmed she will bring a list of bike rack locations and pricing to the next committee meeting. Luis Monje added that the committee should explore the addition of rubberized coating to bike racks.

Streetscape Maintenance

- **Victor Stanley Receptacles:** Nicole McLellan presented two quotes for litter removal from the bottom of Victor Stanley receptacles. Matt Lederer motioned to recommend power washing and litter removal of Victor Stanley receptacles with Cleanslate for a total of \$41/receptacle, totaling \$2847, seconded by Chuck Stewart; motion carries.
- **Big Belly Relocations:** Nicole McLellan confirmed she reached out to vendors seeking additional anchoring options for the potential big belly relocations. Chuck Stewart asked about remaining lifespan in the big bellies, and Nicole McLellan noted there are about 2-3 years of use left. Chuck Stewart commented that relocation at this point may not be worth the investment.

Upcoming: Nicole McLellan noted that the below items will be included on the agenda at upcoming Streetscape Committee meetings:

- Litter Abatement RFP
- Holiday Programming
- Public Art

New Business

There was no new business.

Announcements

There were no announcements.

Adjourn

Chuck Stewart motioned to adjourn the meeting, seconded by Luis Monje; meeting adjourned at 9:38 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

August 27, 2020, 8:30 AM

Virtual Meeting via Zoom Conferencing

Present: Matt Lederer, James Miller, Luis Monje, Chuck Stewart

Absent: None

Staff: Bennett Berman, Nicole McLellan, Erin Schwartz

Guests: None

Call to Order

Matt Lederer called the meeting to order at 8:33 AM and performed a roll call to confirm attendance for the record.

Public Comment

There was no public comment.

Reading and Approval of Minutes

James Miller motioned to approve the minutes from the Streetscape Committee meeting on July 23, 2020, seconded by Luis Monje; motion carries.

Streetscape Enhancements

- **Holiday Decorations RFP Review:** Nicole McLellan informed the Committee that the SSA 27 Commission approved to increase the holiday decor budget to \$70,000, and presented an overview of the following holiday decor proposals:
 - Artistic Holiday Designs
 - BrightView
 - B&B Holiday Decor
 - Southport Construction

The Streetscape Committee discussed each proposal and identified Artistic Holiday Designs and Southport Construction as the most competitive proposals due to their unique offerings and lighting elements, however, the Committee noted that the theme proposed by Artistic Holiday Designs is more closely aligned with their vision for holiday decor. Luis Monje and James Miller recommended reserving the color-changing orbs proposed by Southport Construction for a different event since they are not holiday specific, and Erin Schwartz noted these could work well for an event based around public art. James Miller motioned to recommend a holiday decor contract with Artistic Holiday Designs at a not-to-exceed of \$70,000, seconded by Luis Monje; motion carries.

- **Curbies:** Nicole McLellan informed the committee that the curbies were successfully installed at 2909 N Lincoln and 3356 N Lincoln, and are already being used by the community. Luis Monje emphasized the need to add plaques indicating curbie ownership and other information. Nicole McLellan noted that the Committee will continue discussions at upcoming meetings to determine install sites for future curbies.

Streetscape Maintenance

- **Big Belly Relocations:** Nicole McLellan reported that the three Big Belly receptacles being considered for relocation will require new mounting plates, and this project has been quoted at

\$1,435. Matt Lederer asked for an update on the relocation addresses, and Nicole McLellan provided a reminder that the following sites were previously determined:

- Relocate the Big Belly located at 2959 N. Lincoln Avenue (Heritage Bicycles) to 3001 N. Lincoln Avenue
- Relocate the Big Belly located at 3356 N. Lincoln Avenue (Starbucks by Paulina Station) to 3410 N. Lincoln Avenue
- Relocate the Big Belly located at 3400 N. Southport Avenue (Starbucks by Southport Station) to 1402 W. Belmont Avenue

Luis Monje motioned to approve the relocation of the Big Bellies, seconded by James Miller; motion carries.

- **Litter Abatement RFP:** Nicole McLellan informed attendees that SSA 27's current vendor for litter abatement, Cleanstreet, will end all litter services in October, and a new RFP needs to be issued. Nicole McLellan inquired if the Committee had any feedback on the draft 2021-2022 Litter Abatement RFP she sent out, and the Committee confirmed they had no suggested changes. Nicole McLellan confirmed she would issue the RFP so that the Streetscape Committee can review the proposals at the next Streetscape Committee meeting on September 27, 2020.
- **Tree Care:** Nicole McLellan informed the Committee that the 2021 budget has allocated \$20,000 for tree care in 2020, but there is budget available for additional tree care up to \$60,000. Matt Lederer motioned to recommend \$60,000 in tree care and planting for 2020, seconded by Chuck Stewart; motion carries.
- **Street Furniture Replacements:** Nicole McLellan informed attendees that a recent streetscape audit found that 14 of the Lakeview-style bike racks and 50 of the regular black bike racks are in very poor condition. Each Lakeview-style bike rack costs \$470/rack and each black bike rack cost \$150/rack. James Miller and Luis Monje recommended adding more Lakeview-style bike racks in place of regular black bike racks to increase Lakeview brand awareness, and focusing on repainting of the other bike racks. Matt Lederer motioned to recommend using \$10,000 from budget category 2.05 streetscape elements for bike rack replacements and repainting, seconded by James Miller; motion carries.
- **Litter Receptacle Cleaning:** Nicole McLellan updated the Committee that receptacle cleaning will take place in the coming weeks.

New Business

There was no new business.

Announcements

There were no announcements.

Adjourn

Matt Lederer motioned to adjourn the meeting, seconded by Luis Monje; meeting adjourned at 9:41 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

September 24, 2020, 8:30 AM

Virtual Meeting via Zoom Conferencing

Present: Matt Lederer, Luis Monje, Chuck Stewart

Absent: James Miller

Staff: Dillon Goodson, Nicole McLellan

Guests: Erin Schwartz

Call to Order

Matt Lederer called the meeting to order at 8:38 AM and performed a roll call to confirm attendance for the record.

Chuck Stewart joined the meeting at 8:40 AM.

Public Comment

There was no public comment.

Reading and Approval of Minutes

Matt Lederer motioned to approve the minutes from the Streetscape Committee meeting on August 27, 2020, seconded by Chuck Stewart; motion carries.

Streetscape Maintenance

- **Litter Abatement Proposal Review:** Matt Lederer reminded the Committee that SSA 27's litter abatement vendor Cleanstreet is ending services in October, and that SSA 27 requires a new litter abatement vendor through the end of 2020, and into 2021-2022. Matt Lederer presented a comparison of the proposals received for the 2021-2022 litter abatement RFP:
 - A Safe Haven
 - Bronzeville Green Organic Landscaping
 - Clean Slate
 - A Safer Foundation

Matt Lederer noted that Clean Slate provided one of the most competitive proposals, and Dillon Goodson mentioned that Clean Slate offered SSA 27 litter abatement services for several years, and is familiar with the scope and needs of SSA 27. Matt Lederer motioned to recommend a contract with Clean Slate at a not-to-exceed of \$30,000 through the end of 2020, and a contract with Clean Slate at an annual not-to-exceed of \$96,000 for 2021-2022, seconded by Chuck Stewart; motion carries.

- **Street Furniture Maintenance:** Nicole McLellan informed the Committee that quotes are still being collected for a scraping and repainting of bike racks.
- **Big Belly Relocations:** Nicole McLellan informed the Committee that the recommended BigBelly relocations have been completed at the following addresses:
 - Big Belly located at 2959 N. Lincoln Avenue (Heritage Bicycles) was relocated to 3001 N. Lincoln Avenue
 - Big Belly located at 3356 N. Lincoln Avenue (Starbucks by Paulina Station) was relocated to 3410 N. Lincoln Avenue (Crosstown Fitness)

- Big Belly located at 3400 N. Southport Avenue (Starbucks by Southport Station) was relocated to 1402 W. Belmont Avenue (Byline Bank)
- **Litter Receptacle Cleaning:** Nicole McLellan updated the Committee that the litter receptacle pressure washing and litter removal was completed by Clean Slate, and Chuck Stewart noted that the receptacles look to be in good shape.

Streetscape Enhancements

- **Holiday Decor Update:** Nicole McLellan presented an update on the decor selection from Artistic Holiday Designs, and noted that the decor will include 1,320 sets of lights on 110 trees and decor on 34 poles, as well as a selfie station photo frame, one gold heart, and one large ornament walk-through. Erin Schwartz inquired whether there were more secular options to include, and Matt Lederer noted that the heart does not seem to have a strong holiday connection. Nicole McLellan noted that all decor is subject to availability, but she would confirm with the vendor.
- **2021 Curby Locations:** The Committee discussed the future locations of curbies in SSA 27, and Nicole McLellan presented a few options with wide sidewalk space that may suit the needs for curbies. Erin Schwartz noted that focusing the 2021 installation on Belmont Avenue would work well, since there are less seating options on this commercial corridor. The Committee agreed, and recommended taking measurements of the following potential seating locations:
 - Scooter's Frozen Custard: 1658 W Belmont Ave
 - Byline Bank: 1401 W Belmont Ave
 - Condos across from Walgreens: 1336 W Belmont Ave
 - The intersection of Lakewood & Belmont
 - The intersection of Ashland, Belmont & Lincoln
 - Belmont Theater District: 1225 W Belmont Ave
- **Tree Care & Planting:** Nicole McLellan informed the Committee she is collecting quotes for removal and replanting of dead trees, as well as tree pruning and care. Matt Lederer noted that a young tree on the north end of Southport is in need of a gator bag, and Nicole McLellan confirmed she would inform landscaping vendor BrightView.

New Business

There was no new business.

Announcements

There were no announcements.

Adjourn

Chuck Stewart motioned to adjourn the meeting, seconded by Luis Monje; meeting adjourned at 9:33 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

November 19, 2020, 8:30 AM

Virtual Meeting via Zoom Conferencing

Present: Matt Lederer, Chuck Stewart

Absent: Luis Monje, James Miller

Staff: Dillon Goodson, Nicole McLellan

Guests: None

Call to Order

Matt Lederer called the meeting to order at 8:37 AM.

Public Comment

There was no public comment.

Streetscape Maintenance

- **Street Furniture Maintenance:** Matt Lederer noted that bike rack maintenance by Clean Slate was completed on 11/18/2020, and that 189 bike racks were serviced. Nicole McLellan shared photos of the completed maintenance.

Streetscape Enhancements

- **Holiday Decor Update:** Matt Lederer stated that vendor Artistic Holiday Designs confirmed the decor installation is planned to take place between November 20-25, 2020. Matt Lederer inquired whether Artistic Holiday Designs is working on storefront decor for SSA 27 properties. Nicole McLellan confirmed that Artistic Holiday Designs performed outreach throughout SSA 27 regarding storefront decor options in September, but had not heard about businesses engaging in the program. Dillon Goodson added businesses might not opt in to storefront decor this year, considering economic impacts from COVID-19. Chuck Stewart noted that Primrose Chicago offers storefront decor for local businesses and could be a good resource for any businesses wanting holiday decor for their business.
- **Holiday Programming**
 - **Tree Lighting:** Matt Lederer specified that due to COVID-19 concerns, a formal tree lighting ceremony will not take place.
 - **Menorah Lighting:** Matt Lederer noted that the 2019 installation of the community menorah at the intersection of N. Lincoln Ave. and N. Marshfield Ave was successful. Nicole McLellan added that this initiative is a partnership between SSA 27 and the Chabad, and the Chabad coordinates the installation of the menorah. Nicole McLellan asked the Committee if they had any additional feedback on the menorah location, and attendees agreed to install the menorah at this location again in 2020.
- **2021 Curby Locations & Mapping:** Matt Lederer informed the Committee that the SSA 27 Commission approved for architect PORT Urbanism to create a multi-year map of potential curby locations throughout SSA 27. Matt Lederer added that the map will be ready to review at the December Streetscape Meeting, and Nicole McLellan noted that Brandon Biederman of PORT Urbanism will attend the meeting to present the plan to get Committee feedback.
- **Tree Care & Planting:** Matt Lederer provided a reminder that the SSA 27 Commission approved plans for dead tree removal, tree planting and tree care for 2020. Matt Lederer confirmed that all dead trees have been removed and 29 new trees were re-planted. Matt Lederer added that

tree care will take place throughout the end of 2020, focusing on areas not serviced in 2019: Southport from Byron to Belmont; Lincoln from Addison to Belmont.

Future Planning

- **December Committee Meeting:** Nicole McLellan recommended rescheduling the December Streetscape Committee meeting for December 9, 2020 at 8:30 AM. Attendees confirmed their availability, and Nicole McLellan stated she would send an updated calendar invite.
- **2021 Initiatives:** Nicole McLellan noted that the Committee should begin to discuss plans for 2020 initiatives in the coming months, and recommended keeping an eye out for projects around street furniture maintenance or inventory, seating, and similar streetscape initiatives.

New Business

There was no new business.

Announcements

There were no announcements.

Adjourn

Chuck Stewart motioned to adjourn the meeting, seconded by Matt Lederer; meeting adjourned at 9:15 AM.

Lakeview SSA 27

Streetscape Committee Meeting Minutes

December 9, 2020, 8:30 AM

Virtual Meeting via Zoom Conferencing

Present: Matt Lederer, James Miller, Luis Monje, Chuck Stewart

Absent: None

Staff: Dillon Goodson, Nicole McLellan

Guests: Brandon Biederman, Erin Schwartz

Call to Order

Matt Lederer called the meeting to order at 8:30 AM.

Public Comment

There was no public comment

Reading and Approval of Minutes

Chuck Stewart motioned to approve the minutes from the Streetscape Committee meeting on September 24, 2020, seconded by James Miller; motion carries.

Chuck Stewart motioned to approve the minutes from the Streetscape Committee meeting on November 19, 2020, seconded by Matt Lederer; motion carries.

Streetscape Enhancements

- **Holiday Decor Update:** Nicole McLellan provided an update on 2020 holiday decorations, including a summary of timeline and decor installed to date.

Erin Schwartz joined the meeting at 8:34 AM.

The Committee made several inquiries, including regarding the status of vendor payment and next steps. Nicole McLellan confirmed that the payment is divided up into three installations and that the second payment installation will be issued following the completed holiday decor install. Matt Lederer added that a walk-through will be performed on December 9, 2020 at 5:00 PM to review the decor installed to-date, and all Committee members are encouraged to join.

Chuck Stewart left the meeting at 9:00 AM.

Nicole McLellan inquired when the Committee would like the decor removal to take place, and Matt Lederer suggested tabling this topic for the time being.

- **Multi-Year Curby Mapping:** Brandon Biederman of PORT Urbanism presented a draft of future curby mapping, reflecting areas throughout the SSA that could host curbies in future years. James Miller motioned to recommend placing curbies at 2-3 locations in 2021 on Belmont Avenue, seconded by Matt Lederer; motion carries.
- **Other 2021 Seating Initiatives:** Nicole McLellan reminded the Committee that there is \$10,000 allocated in the 2021 budget for a new seating initiative.
- **People Spots:** Matt Lederer confirmed that the People Spot purchasers would like to delay the sale until spring 2021, when the weather will allow for People Spot installation. Matt Lederer added that the People Spots will remain in storage for the time being.

- **Lincoln / Ashland / Belmont Construction:** There was no update.

2021 Brainstorming

Nicole McLellan noted that the SSA 27 Commission will begin budget conversations early in 2021, and the Streetscape Committee should begin brainstorming Streetscape priorities and projects.

New Business

There was no new business.

Announcements

There were no announcements.

Adjourn

Matt Lederer motioned to adjourn the meeting, seconded by James Miller; meeting adjourned at 9:41 AM.