

**Lakeview SSA 27**

Streetscape Committee Meeting Minutes

February 23, 2023, 8:30 AM

Virtual Meeting via Zoom Conferencing

**Present:** Helen Bailey, Matt Lederer, Luis Monje, Chuck Stewart

**Absent:** None

**Staff:** Nicole McLellan

**Guests:** None

**Call to Order**

Helen Bailey called the meeting to order at 8:34 AM.

**Public Comment**

There was no public comment.

**Reading and Approval of Minutes**

Matt Lederer motioned to approve the Streetscape Committee meeting minutes noted below, seconded by Chuck Stewart; motion carries.

- September 29, 2022
- October 27, 2022

Luis Monje joined the meeting at 8:36 AM.

**Streetscape Enhancements**

- **Southport Curbies:** Nicole McLellan reminded the Committee that due to the delayed tax disbursement issue, the 2022 curby installation was delayed to 2023. Nicole McLellan added that the curbies will be installed at the locations below in April:
  - 3416 N Southport (Gap)
  - 3729 N Southport (Click Shoes)Luis Monje requested that plaques be installed on the same day as the curbies, and Nicole McLellan acknowledged this request and confirmed she will instruct the vendors to do so.
- **Paulina Point:** Nicole McLellan confirmed that the Paulina Point seating area was installed at the intersection of Lincoln/Roscoe/Paulina and presented photos. Nicole McLellan noted she received input on potentially reconfiguring the seating area and opened the floor to Committee feedback. Luis Monje suggested that the southmost seating element could be relocated. Helen Bailey, Matt Lederer and Chuck Stewart favored leaving the benches in their current configuration for the time being in order to analyze their usage during the first year of installation. The Committee agreed to leave the seating in its current configuration and reexamine the project in the future.
- **LAB Construction:** Nicole McLellan confirmed that the majority of the construction on Lincoln Avenue had been completed, but added that there is some remaining paint at the Lincoln/Southport/Wellington intersection. Nicole McLellan noted that CDOT advised the remaining paint would be power washed away in the summer and that the concrete benches would be reinstalled in the coming months.

**2023 Planning:** Nicole McLellan presented an overview of 2023 streetscape projects and collected Committee feedback on the below initiatives:

- **Park Upgrades at Paulina Meat Market:** Nicole McLellan confirmed there is a \$20,000 budget allocated for park upgrades at the intersection of Lincoln and Hermitage, which could include improved seating, bike racks, landscaping and planters. Chuck Stewart and Luis Monje advised relocating the sculpture on Lincoln to make room for additional seating. Nicole McLellan added there could be an opportunity for a mural or public art in the area, and Luis Monje noted interactive art would work well in the area. Chuck Stewart suggested developing the empty sidewalk on the south end of the market with additional seating. Nicole McLellan advised that the best next step would be to engage an architect, and inquired whether the Committee wanted to issue a project RFP or engage Port Urbanism. Chuck Stewart voiced favor for working with Port, and Matt Lederer agreed that Port has provided strong work in the past.
- **Green Spaces:** Nicole McLellan reminded the Committee that there is \$50,000 allocated for a green wall initiative, noting this could take the form of built-in planters to an existing building or adding hanging-planters to a wall. Matt Lederer expressed uncertainty that SSA 27 vendors would be able to maintain this type of initiative, and Luis Monje echoed that it is difficult to ensure the health of these types of plantings. Nicole McLellan noted that hanging-planters would be a smaller-scale version of this project, and Chuck Stewart noted that frequent watering of hanging-planters can damage buildings. The Committee agreed to table this initiative for the time being.
- **Other Initiatives:** Nicole McLellan noted there may be funding for additional projects such as bella-wrap on light poles and seasonal light displays at Low-Line Plazas. Luis Monje asked if the bella-wrapped light pole would be seasonal or permanent, and Nicole McLellan said the project is similar to the banner program, with permanent designs.

**New Business**

There was no new business.

**Announcements**

There were no announcements.

**Adjourn**

Matt Lederer motioned to adjourn the meeting, seconded by Chuck Stewart; meeting adjourned at 9:25 AM.

**Lakeview SSA 27**

Streetscape Committee Meeting Agenda

April 27, 2023, 8:30 AM

Virtual Meeting via Zoom Conferencing

Call to Order

Public Comment

Reading and Approval of Minutes

Streetscape Enhancements

- 2022 Holiday Decor Recap
- 2023 Holiday Decor

Streetscape Updates

- Southport Curby Installation
- Litter Abatement Service
- Landscaping Updates
- BigBelly Maintenance

New Business

Announcements

Adjourn

## Lakeview SSA 27

Streetscape Committee Meeting

May 25, 2023, 8:30 AM

Virtual Meeting via Zoom Conferencing

### Call to Order

Helen Bailey called the meeting to order at 8:35AM.

Attendees: Luis Monje joined the meeting at 8:41AM, Helen Bailey, Chuck Stewart, Dave Garfield

Absent: Matt Lederer

Guest Katie Buino

Staff: Becca Girsch

### Public Comment

There was no public comment.

### Reading and Approval of Minutes

Motion to approve April 27, 2023 Meeting minutes was made by Helen Bailey and seconded by Chuck Stewart. Motion carries.

### Streetscape Enhancements

- Katie Buino of Southport Construction provided options for Holiday Decor elements.

### Streetscape Updates

- Becca Girsch updated the committee that Cleanslate increased litter abatement service days in April up to 6 days a week on Southport, per our new contract. Complaint by Mike Schuba a few weeks ago but seems OK now.
- Public Art Installations
  - Eric Lee 8 Panels at Southport
    - signage on order - will be profiling them on social media next week w mental health messaging
  - Rodney Duran 4 Panels at Ashland/Paulina
    - just started this week and we are getting signage ordered
    - want to still highlight mental health awareness - it is on the signage with external links
  - Chicago Sculpture Exhibit
    - We found out yesterday the sculpture that we had slated for 3335 N. Ashland Ave will not fit in the space. We have asked our 2021 Richard Hunt Award winner Gwen Yen Chiu to join our show this year and she had a beautiful piece for that location. We are looking to install on June 27. Attached is a photo of "Maelstrom". Apologies for the change in plans and hope this works for you.
- Landscaping Updates - Brightview summer flowers are scheduled to be delivered next Tuesday
  - The crew should have them in by Wednesday.
- Park Upgrades at Paulina Market Park
  - **Park Upgrades at Paulina Meat Market:** Nicole McLellan confirmed there is a \$20,000 budget allocated for park upgrades at the intersection of Lincoln and Hermitage, which could include improved seating, bike racks, landscaping and planters. Chuck Stewart and Luis Monje advised relocating the sculpture on Lincoln to make room for additional

seating. Nicole McLellan added there could be an opportunity for a mural or public art in the area, and Luis Monje noted interactive art would work well in the area. Chuck Stewart suggested developing the empty sidewalk on the south end of the market with additional seating. Nicole McLellan advised that the best next step would be to engage an architect, and inquired whether the Committee wanted to issue a project RFP or engage Port Urbanism. Chuck Stewart voiced favor for working with Port, and Matt Lederer agreed that Port has provided strong work in the past.

- Focus on Paulina - do them in tandem
- Seating - lower hanging fruit Luis
  - Nicole artist

#### New Business

- New Committee Chair - Chuck has volunteered to serve as Chair - vote at the June 1st SSA Commissioners Meeting.

#### Announcements

#### Adjourn

A motion to adjourn was made at 9:32AM by Helen and seconded by Chuck Stewart. Motion carries.

## Lakeview SSA 27

Streetscape Committee Meeting

June 29, 2023, 8:30 AM

Meeting Minutes

Virtual Meeting via Zoom Conferencing

Call to Order

Chuck Stewart called the meeting to order at 8:33AM.

Attendees: Chuck Stewart, Luis Monje, Helen Bailey, Dave Garfield, Matt Lederer

Guest: Katie Buino

Staff: Becca Girsch, Robert Morvay

Public Comment

There was no public comment.

Reading and Approval of Minutes

Motion to approve May 25, 2023 Meeting minutes was made by Chuck Stewart and seconded by Helen Bailey. Motion carries.

Streetscape Enhancements

- 2023 Holiday Decor Presentation
  - Katie Buino from Southport Construction presented an overview of pricing options for additional add-on options for 2023 Holiday Decor following the discussion held at the May meeting, including the addition of C6 lighting fixtures on the tree to the amount of effectively doubling the lighting, projectors with snowflake shapes at Southport and Paulina stations, candy cane decor on 102 street poles with LED lights on ~30 poles with access to power, and wrappings with LED snowflakes for up to 6 parkway trees. She also proposed the idea of expanding the pre-existing metal arches to double the length using primarily material of the existing supply to save money, and can prepare a proposal for that as well. All pricing options presented were within the 2023 holiday decor budget of \$73,900.
  - Luis Monje requested that, going forward, Southport Construction reuse as many lights as is possible to be economical within the limits of the failure rate of the lighting.
  - Luis asked Katie if she knew the cost of fully wrapping a focal tree on Southport and Paulina, citing similarities to trees on Lakeshore Drive, and she responded that it is dependent on how far the committee wants to go with the budget. Katie will examine the areas around these stations for potential high-value trees and prepare a proposal for review by the committee.
  - Holiday Decor 2023 will be finalized and presented for approval at the next meeting, and then will be presented for final approval at the August SSA Commission meeting.

Katie Buino left the meeting at 9:13 am

Streetscape Updates

- Concrete Benches

- Robert will be convening the Public Art Committee in the coming weeks, and will connect with the proposed artist for the mural for the concrete benches on Lincoln Ave, and provide an update at the next meeting.
- Central Savings Mural
  - Becca and Robert will re-connect with the Public Art Committee on the existing list of potential artists for the Central Savings Mural, and will reconnect with Central Savings to confirm their continued interest in donating the wall, and will provide updates at the next meeting.
- Graffiti
  - There is graffiti on the Ouizi mural on CVS and on a Curbie at Belmont & Greenview, and Robert and Becca have been in contact with Cleanslate regarding removing these.

#### Announcements

There were no announcements.

#### Adjournment

A motion to adjourn was made at 9:18AM by Matt Lederer, and seconded by Chuck Stewart. All approve. Motion carries.

## Lakeview SSA 27

Streetscape Committee Meeting Agenda

July 27, 2023, 8:30 AM

Meeting Minutes

Virtual Meeting via Zoom Conferencing

Attendees: Chuck Stewart, Luis Monje, Helen Bailey, Dave Garfield

Guest: Katie Buino

Staff: Becca Girsch, Robert Morvay

Matt Lederer could not attend.

Call to Order

Chuck called the meeting to order at 8:34 AM.

Public Comment

There was no public comment.

Reading and Approval of June 29, 2023 Minutes

**Helen Bailey motioned to approve the June 29th, 2023 Meeting Minutes, and was seconded by Dave Garfield. All approve. Motion carries.**

Streetscape Enhancements

- 2023 Holiday Decor Approval
  - Prior to the presentation of the 2023 Holiday Decor Proposal from Katie Buino from Southport Construction, Luis asked to call for the discussion to either have plain white or multicolored Christmas lights on the main Wellington Tree.
    - Katie replied that she will be reusing the lights from last year, with red/silver ornaments and silver snowflakes. She said that she is able to put in more colorful lights, but may think it may lead to issues down the line in balancing colors if certain colors become discontinued, having to use the closest matching color to supplement existing stock. Luis said that he would be okay with that risk in exchange for a more colorful tree.
    - Luis asked Katie the percentage of reused white vs multicolor lights, and Katie replied it would be 50:50.
    - Chuck asked if multicolored lights would be difficult for Katie to implement, and Katie replied that it would be easy to implement, but would be difficult later on to keep the distribution at 50:50 as lights go out.
    - Dave and Chuck agreed with Luis that implementing colored light is for the best.
    - Katie will implement the change for the final agreement.
    - Katie asked if they still want to use just the warm white light on light poles, and Luis said yes and that the previous conversation referred only to the trees.
  - Katie presented the 2023 Holiday Decor Proposal.
    - Upon finding out the information regarding the number of powered light poles being installed by CDOT, Katie will be able to use 38 poles for LED lighting, 8 above the number estimated at the last meeting, and 52 unlit poles. There will be 32 lit poles on Lincoln from Paulina to Wellington on Lincoln and 6 lit poles at the Lincoln/Belmont Intersection.



- Luis asked how high up the poles the ribbon goes, and Katie says the ribbon goes up roughly 8' and the only reason they would be lower is to make way for signage and/or traffic lighting.
- Katie added a \$650 fee to the proposal to purchase additional lumber to expand the existing arches in the Lowline to be 8-10ft wide.
- Prior to this meeting, Katie ran an audit of Lincoln Avenue and there is a ballpark estimate of a minimum of three trees between each powered light pole. Katie pitched a plan with 28 total wrapped trees throughout the SSA on Lincoln: 6 north of Wellington, 12 at Lincoln & Barry, 6 south of Ashland, and 4 north of Ashland. Katie noted that it's ultimately up to the SSA to change the distribution of trees from the above plan. Since the trees are new and small, instead of wrapping the trunks, she'll run the lights through and around the full trees. Katie mentioned that the lights will not inhibit the tree's growth.
- Katie is not concerned about any supply chain issues this year.

**Luis Monje motioned to recommend the proposal for SSA approval, and was seconded by Chuck Stewart. All approve. Motion carries.**

#### Streetscape Updates

- Concrete Benches/Central Savings Mural
  - Robert reported that he had been attempting to put together a meeting of the Public Art Committee, but due to conflicting Summer Travel, he was unable to get enough of them with overlapping availability to lock down a time. He will provide more firm updates for these projects at the next meeting.
- CVS Graffiti Removal
  - Robert reported that Cleanslate was unable to remove graffiti from the vandalized CVS mural. The artist behind the mural, Ouizi, is not local, but will send her assistant in to fix the mural for \$1,000, which is in line with her prices for previous graffiti repairs. Robert also asked her opinion on preferred graffiti-proofing product, and quoted her assistant applying two layers of that alongside the repair. The quote she sent back for fixing the piece and applying the graffiti-proofing was \$2,700, almost triple the amount of merely fixing it. Robert then reached out to Cleanslate to quote them applying the graffiti proofing to see if they'll come in at a much lower price, and was awaiting response as of this meeting. Once Robert receives a cost estimate from Cleanslate, he will lock down a date for Ouizi's assistant to fix the mural with or without graffiti proofing.

#### Announcements

There were no announcements.

#### Adjourn

**Chuck Stewart motioned to adjourn the meeting, and was seconded by Helen Bailey. All approve. Motion carries.**

**Meeting adjourned at 9:08 AM.**

## Lakeview SSA 27

Streetscape Committee Meeting Agenda

September 28, 2023, 8:30 AM

Meeting Minutes

Virtual Meeting via Zoom Conferencing

Attendees: Chuck Stewart, Dave Garfield, Luis Monje

Staff Attendees: Robert Morvay, Becca Girsch

Matt Lederer and Helen Bailey could not attend.

Call to Order

Chuck called the meeting to order at 8:34 AM.

Public Comment

There was no public comment.

Reading and Approval of July 27, 2023 Minutes

**Luis Monje motioned to approve the July 27, 2023 Meeting minutes, and was seconded by Dave Garfield. All approve. Motion carries.**

Streetscape Updates

- CDOT Furniture Issues
  - Robert recapped recent issues with CDOT regarding streetscape furniture:
    - Robert stumbled upon new small concrete planters in late August that he was unaware were being installed. Upon reaching out to CDOT, he was informed that not only have they relocated much of our existing stock of streetscape furniture, namely our 34 round concrete benches, they have also fabricated an additional 27 concrete benches in the same design and 53 small round concrete planters. CDOT provided a map of where all of these are installed/relocated, but noted that many of the positions on this map changed on-the-fly during install rendering the map useless. Robert is having the new SSA intern run a streetscape furniture audit to determine the locations of these pieces
    - CDOT informed Robert that they and the city are preparing a service agreement for SSA 27 to take care of these pieces of furniture going forward. This agreement stipulates a significant, unexpected financial commitment of taxpayer funds to their maintenance and plantings. It also has a variety of unclear stipulations as to whether we can modify any of the furniture going forward, regardless of whether or not they are the old pieces or newly fabricated pieces, which has thrown the SSAs plans to paint the concrete benches this Fall off course.
    - After discussion, SSA leadership sent CDOT an email communicating their frustration with CDOT's poor communication throughout this entire LAB Construction process, the expectation for SSA 27 to take on a significant financial commitment with taxpayer funds with no adequate warning, and to tell them that SSA 27 does not have any intention of signing this service agreement upon its completion unless CDOT would be open to a meeting with SSA Leadership to come to more equitable terms. Ultimately, SSA 27 anticipates taking on the care

of this furniture, but hopes that CDOT will agree to take care of this furniture until 2024 where we can easily reassess our budget. CDOT is open to holding a meeting, which we will likely have in early October after discussing in this meeting.

- Within the last leading up to this meeting, CDOT sent Robert meeting minutes from an LAB Coordination meeting from April 2019 where SSA representatives in attendance, Dillon Goodson and Lee Crandall, are recorded to have said that they would take up a commitment for taking care of the newly installed furniture, including looking at/approving designs for the items in question. Following receiving this, Robert did review SSA meeting minutes from 2019, and it did not appear that the events of this meeting were never reported to the SSA or Streetscape Committee. Despite that, the 2019 CDOT meeting did not establish the number of items, this meeting took place in early 2019 (both 4.5 years ago and notably pre-COVID, a time where the priorities of a neighborhood organization understandably may have changed), and it appears this was the last time this was ever discussed/communicated with SSA 27 despite CDOT being aware of large-scale service provider staff changeover.
  - Luis noted that he viewed this as at best as notice of a letter of intent, and did not accept responsibility for the lack of communication. Becca noted that in her view, the goal of the forthcoming meeting is to convey our frustration while creating a bridge of communication going further. Luis communicated that if CDOT is not going to provide opportunities to give input, then CDOT should maintain the materials, and says that at the very minimum, SSA 27 should be provided a list of new furniture installations and their final location.
- Concrete Bench Art Project Update
    - Robert reported that, as mentioned in the CDOT Furniture Report, the Concrete Bench Art Project has been put on hold due to uncertainties regarding whether or not SSA 27 will be allowed to modify the Concrete Benches. The Public Art Committee, prior to learning about the furniture issue, selected three potential artists and three backups to paint an even split of the concrete benches for the sake of priority.
    - At their September meeting, the Public Art Committee also voted to recommend to the SSA Commission to paint all 61 Concrete Benches, utilizing more budget than planned if necessary, if and when CDOT gives approval to modify the benches. This new plan would now utilize all six artists, the 3 originally chosen and 3 backups.
    - Robert noted that he will make certain that inquiring about this is on the agenda for the forthcoming CDOT/SSA meeting.
  - Central Savings Mural Update
    - Robert reported that, for those unaware, Public Art Committee has decided to put out a Call for Artists specifically for the Large-scale Central Savings Wall Mural, with the goal of being thoroughly looked over by both the Public Art Committee and SSA Commission, being released in November, applications due in late December, a final artist selected throughout January-February, and installation in early Q2 2024. Robert completed a first draft of this Call for Artists which was looked over at the September Public Art Committee Meeting, and is hard at work on a second draft to present at the October SSA Commission Meeting. Luis mentioned that there was an issue with a large-scale mural project on Lincoln where the building pulled out at the last minute, and to be cautious of that possibility even though we have an assurance from Central Savings.

## New/Old Business

- Tree Care

- Robert brought up that in reviewing materials, he discovered that Nicole would generally contract Bartlett Tree Experts to do a survey of the SSAs trees to determine if they needed any care in mid-September. It is potentially too late to get started on this now, so Robert asks if Streetscape Committee finds worth in doing this project this late in the year. Robert noted that a positive development of the CDOT communication is that he found out that trees planted as part of the Lincoln Ashland Belmont project will be taken care of by CDOT until Fall 2025, so there are a good many trees in the largest segment of the service area that will be taken care of by them. Chuck and Luis both mentioned that they believed it wasn't necessary to do the trees this year.

## Announcements

There were no announcements.

## Adjournment

**Luis Monje motioned to adjourn the meeting, and was seconded by Dave Garfield. All approve.**

**Motion carries.**

**Meeting adjourned at 9:03 AM**

## Lakeview SSA 27

Streetscape Committee Meeting Minutes

October 26, 2023, 8:30 AM

Virtual Meeting via Zoom Conferencing

In attendance: Chuck Stewart, Helen Bailey, Matt Lederer

Staff attendees: Becca Girsch, Robert Morvay

Call to Order

Chuck Stewart called the meeting to order at 8:31 AM.

Public Comment

Reading and Approval of September 28, 2023 Minutes

**Chuck Stewart motioned to approve the September 28, 2023 Meeting Minutes, and was seconded by Matt Lederer. All approved. Motion carried.**

Streetscape Updates

- Additional Holiday Decor Items Proposal
  - Robert reported that shortly following the last SSA meeting, Brightview reached out regarding annual decorative holiday plantings that they do at \$3,267.33, which Robert was unaware of when we were drafting the agreement with Southport Construction initially. Subtracting Brightview's holiday decor cost from the SSA approved additional \$15,000 holiday spending, Robert and Becca were still able to reach out to Katie Buino at Southport Construction to provide an additional \$11,600 in Holiday Decorations to increase SSA 27s stock of materials. Katie prepared a proposal for additional Holiday Decor materials, namely an additional variety of 56 snowflakes to be added to the 22 trees on Lincoln Ave between Wellington and Ashland and additional snowflakes to be staked at the Southport Station Low-Line. These materials would be able to be reused for cheap in future years. Chuck and Matt recommended the proposal for approval.
  - Following up with CDOT on their communications with Comed in setting up meters to charge SSA 27 for power used from the light-pole outlets, Robert's CDOT contact told him that Comed is yet to respond to the application despite follow-ups. He assured Robert that he would push any leverage he can to get them to act considering our holiday decorations are going to start going up within the coming weeks.
- CitiBin Installation/BigBelly Removal Update
  - Robert reported that he had been working with CitiBin since the last SSA meeting to install the four trial CitiBins in the following locations, one on each major street in the SSA district: SW Southport & Addison, outside LuluLemon (3556 N Southport Ave), 3356 N Lincoln, outside Starbucks, NW Ashland & School, in front of Target (3300 N Ashland), and 1240 W Belmont, outside of the strip mall with Great American Bagel, Kubo Chicago, and Ladybug Daycare
  - CitiBin scheduled the install dates for the week of November 15th. Robert noted that he was working with Rico Enterprises (who had maintained SSA 27's BigBellies for years) to identify the four BigBellies in the worst condition and remove them from the street, swapping their locations around if needed to ensure that only the worst BigBellies are removed at this time. This removal date was likely to occur late in the week of November 6th per Rico's availability, meaning there could've been a few days without bins in those

locations. Robert has instructed Rico Enterprises to dispose of the BigBellies however they deem fit, but to ensure that it is done safely and cleanly.

- Robert designed the vinyl wrap decals for the CitiBins, which he attached in an email prior to this meeting. He presented them to the Committee for review and approval prior to locking them in on November 1st, and would also make sure to get Luis separate approval as SSA Chair. All committee members present approved the design pending additional notes from Luis..
- CDOT Furniture Update
  - Robert had a phone conversation with CDOT contact, Stan, regarding the open inquiries from the October SSA meeting, and reported on his findings from that call:
    - Stan spoke to his director to request whether or not we can move the items outside of the designated LAB work-area to other areas within the SSA, and he said that even after signing a maintenance agreement, nothing can move off-site until after post-project audits are completed ~1 year from now. After that audit is complete, SSA would be able to move them anywhere so long as they get CDOT's consent to do so.
    - CDOT was in possession of the maintenance agreement final draft for new furniture and would be sending it over for SSA review within the days following this meeting. Stan did not stress any signing date in the phone call.
    - CDOT would be shifting some planter locations around at intersections to ensure that planters are not being hit by cars. Stan informed Robert that he would be sending over a document showcasing their updated locations within the days following this meeting and had no word on the finalized concrete bench map yet.
- Concrete Bench Art Project Update
  - On the phone call with Stan from CDOT, he told Robert that Vanessa at CDOT was still working on figuring out the status of concrete bench ownership and when/if SSA 27 can paint murals on them. This remains unmovable until we have that clarity.
- Central Savings Mural Update
  - To recap from the October SSA meeting, the SSA motioned to approve the Call for Artists for distribution pending final suggestions for changes from the Public Art Committee at their October meeting. This meeting was scheduled for October 30th, but instead would occur November 1st due to a conflict with the Southport Trick or Treat at the same time. After final changes are made, Robert would begin distributing the Call for Artists on November 2nd; the Call for Artists would be distributed to a list of 80 local artists provided by recommendation by other SSA Program Managers and would be also be posted publicly on Lakeview Roscoe Village Chamber of Commerce's website, social media pages, and newsletters.

#### New/Old Business

- Meeting Time
  - Robert asked if the present members of the committees had any thoughts about shifting from the standard Last Thursday of the Month at 8:30am meeting time to any other time, and all present expressed that the standard timeframe works for them.

#### Adjournment

**Helen Bailey motioned to adjourn the meeting, and was seconded by Matt Lederer. All approved. Motion carried.**